

**Rules of Participation – Lake Oswego Festival of the Arts**  
*or How to enter the Open Show with grace and charm...*

**NEW in 2014** – Each artist is allowed a maximum of 7 pieces of artwork.

**Registration is on Father's Day ...every year. We are open from 1:00pm-4:00pm.**

*Tip - come between 2:30-3:30 for there usually isn't a line.*

**We are not available at any other time to accept artwork. If you are not available, please send a friend or family member with your work, completed and signed forms and application fee.**

**I. REGISTRATION:**

- **Do** have someone else drive so you can take the artwork to registration while your friend parks the car.
- **Do** print and sign 3 copies of each registration form (for each piece) after you have filled it out online so it is ready to hand to the registrar.
- **Do** make sure that everything is spelled correctly, **is legible**, price is correct, and the information is indeed of the piece that you are bringing for exhibition.
- **Do** Place your name and the title on the back of your artwork.
- **Do not** come before 1:00 and expect to be registered. We begin set up at 6:00am after another event the night before. The tent has to be emptied, pressure washed, panels placed, secured, and touched up with new paint. Registration teams arrive at noon for training so that registration goes smoothly for all.
- **Do not** leave your car in the parking lot while you are register. Volunteers will carry the art and place it in a holding area while you park your car.

**II. ARTWORK:**

- **Do** bring work that is less than two years old.
- **Do** plan ahead and have everything ready 2 weeks before your deadline.
- **Do not** bring work that has been copied from another artist
- **Do not** bring artwork that has been duplicated on copy machine or computer printer.
- **Do not** bring a giclée unless it is a photo or computer-generated art.
- **Do not** bring artwork that has been displayed at the Lake Oswego Festival in the past.
- **Do not** bring wet paintings or assemblages if the glue is not set.

**Sculpture:**

- **Do** bring your own pedestal if available. Write your name on the bottom to assure its return.
- **Do** plan on driving to the sculpture drop off area if the work is heavy and large
- **Do** make an appointment with Bea ahead of time. Bring help to unload.
- **Do** contact Bea if you need to install the sculpture due to size, weight or fragility.

**Photography and Computer Generated Art:**

Giclées are accepted for photography and computer graphic pieces.

- **Do** frame photography and computer-generated artwork in the same manner as other 2-dimensional art. (see below)
- **Do not** bring a published photograph (unless you took the photo)

**Prints:**

Hand drawn prints are welcome at the festival.

- **Do** bring wood cuts, intaglio, linoleum, etchings, and monotypes.
- **Do not** bring prints made on a copy machine or giclées.

**Jewelry:**

- **Do** provide your own locked case for display. *We regret that we are unable to open cases for patrons to try on pieces during the Festival.*

**III. HANGING & FRAMING:**

Panels used in the exhibit are 8 feet tall by 4 feet wide. Some of them are placed together to create a wider hanging surface, but we cannot hang anything taller than 8 feet unless it is a hanging sculpture, which is hung from a beam in the tent. We cannot hang anything on the panels heavier than 15 pounds.

- **Do** use picture-hanging **wire**.
- **Do** place your wire approximately  $\frac{1}{4}$  of the distance from the top of the frame to prevent tipped paintings or the wire showing above the frame.
- **Do** pull the wire taut so it has no slack.
- **Do** tie knots around each eye screw allowing 2-2  $\frac{1}{2}$  inches of wire to be curled around the taut wire. This assures that the wire doesn't unfurl while hanging.
- **Do** use screw eyes that are long enough to hold the hanging wire in place and remain secure during the entire Festival.
- **Do** use glass or Plexiglas that fits your frame. If it is too large or too small it presents problems with your frame.
- **Do** make sure that the glass in your frame arrives safely without chips or cracks. We cannot accept damaged frames and/or glass.
- **Do** paint the canvas sides if you are not framing the piece... this is called a wrapped canvas.
- **Do** use dowels or poles if you are exhibiting textiles. Please include ribbon or hanging fiber to tie from each end plus any special instructions.
- **Do** contact Bea at or before registration if you have a diptych or a triptych so that she is aware of pieces that need to stay together. These are pieces that are priced as one on one contract.
- **Do not** use string, garden wire, or anything other than picture hanging wire.
- **Do not** bring any piece to be hung on a panel that weighs over 15 pounds.
- **Do not** use zipper hangers, uni-frames or frames with hangers hooked into the backing of your artwork.
- **Do not** expect your pieces to hang together in one area. The curator has discretion on determining the best way to display all artwork.

**Lake Oswego Festival of the Arts – 51<sup>st</sup> Anniversary**

**Show Dates: June 20, 21 & 22, 2014** website: [www.lakewood-center.org](http://www.lakewood-center.org)

**Location: Lakewood Center for the Arts, Pavilion Tent** ([Google Map Directions](#))

**Registration:** Open Show registration and artwork drop off is **one day only:** Sunday, June 15, 2014 from 1:00–4:00 PM at Lakewood Center for the Arts, 368 S. State Street, Lake Oswego, OR 97034